



Houston County Board of Commissioners Meeting

Warner Robins, Georgia

December 17, 2019

6:00 P.M.

HOUSTON COUNTY COMMISSIONERS MEETING
Warner Robins, Georgia
December 17, 2019
6:00 P.M.

Call to Order

Turn Off Cell Phones

Invocation – Commissioner Walker

Pledge of Allegiance – TSgt. Sarah Weede, USAF

Approval of Minutes from December 3, 2019

New Business:

1. Appointment of 2020 Vice Chairman - Chairman Stalnaker
2. County Officials Salary Adjustments - Commissioner Walker
3. Request for ROW Abandonment (Davis Family / SR96) – Commissioner Walker
4. Board Appointment (Tax Assessors) – Commissioner Thomson
5. Second Reading & Public Hearing for Amendment to the Regulations for Access Management and Encroachment Control – County Attorney Hall / Commissioner Thomson
6. Speed Limit Change Request (Harner Road) – Commissioner Thomson
7. Approval of Bid (SR247-Davidson Road / Local Participation) – Commissioner McMichael
8. Approval of Bid (SUV / HCSO-ICE) – Commissioner McMichael
9. Approval of Bid (Truck / HCSO-Warrants) – Commissioner McMichael
10. Second Reading & Public Hearing for Alcohol License Application (Bonaire Liquor Store / Beer, Wine & Liquor) - Director of Administration Barry Holland / Commissioner Robinson
11. Second Reading & Public Hearing for Alcohol License Application (Hwy. 96 Stop & Shop / Beer & Wine) - Director of Administration Barry Holland / Commissioner Robinson
12. Approval of Bills – Commissioner Robinson

Public Comments

Commissioner Comments

Motion for Adjournment

Vice Chairman appointment for 2020.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the appointment of Jay Walker as Vice Chairman of the Board of Commissioners for 2020.

Mandatory minimum salaries for County Officials per guidelines set by the state of Georgia.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the adjustment of all County Officials salaries to the mandated minimum effective January 1, 2020 as outlined in a memorandum from Personnel Director Ken Carter dated December 6, 2019.



Houston County Personnel Department

Houston County Board of Commissioners

200 Carl Vinson Parkway

Warner Robins, GA 31088

478/542-2005 (Office) 478/542-2118 (Fax)

To: County Commissioners

From: Kenneth Carter, Director of Personnel 

Date: December 6, 2019

Re: County Officials Salaries

Due to mandatory minimum salary guidelines set by the state of Georgia and local legislation, below are the County Officials that will need to be adjusted beginning January 1, 2020.

Official	Current Salary	Mandated Minimum	Adjustment 1/1/2020	Reason
Judge Spires	\$118,276.75	\$121,743.28	\$121,743.28	State COLA
Sherry Campbell P/T Magistrate	\$8,073.42	\$8,402.70	\$8,402.70	State COLA
Brenda Morton P/T Magistrate	\$8,073.42	\$8,402.70	\$8,402.70	State COLA

The Sheriff, Superior Court Clerk, Tax Commissioner, Coroner, and Chief Magistrate Judge were all reviewed and the current salary exceeds the mandated minimum with the State Cost of Living and any longevity adjustments. The calculations can be provided if necessary.

Please consider this request to approve these adjustments effective January 1, 2020.

Mr. Davis Cosey on behalf of the Katheryn G. Davis Family LP requested an abandonment of an unimproved and unused section of a county right-of-way originally planned to be used in the widening of SR96, but due to design changes remains unimproved and unused after the completion of the widening of SR96 project and the return of the Old Highway 96 right-of-way back to Houston County from the State. Pursuant to O.C.G.A. § 32-7-2(b)(1) the adjoining property owner was notified and a public notice of intent to abandon was advertised in the Houston Home Journal once a week for two weeks.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

The Board of Commissioners to sign the Resolution and the Deed of Abandonment abandoning an unimproved and unused section of a county right-of-way described as follows:

All that tract or parcel of land, situate lying and being in Land Lot 75 of the Eleventh Land District of Houston County, Georgia, being known and designated as Parcel 'HC' containing 1.839 acres, on a land survey done by Lee R. Jones dated August 15, 2019, G.R.L.S. No. 2680 attached to the Resolution and the Deed of Abandonment as an exhibit.

Houston County Board of Commissioners

Abandonment of County Easement/Right-of-Way Request Form

Attach a **\$75.00 check** payable to Houston County Commissioners and **six (6) copies** of a plat that identifies the easement/right-of-way you wish the County to abandon. Return this form to the Commissioner's Office for processing. The \$75.00 fee consist of the following: \$25.00 is the cost for processing and reviewing the request and \$50.00 will be used for the County to draft and record the appropriate quit-claim deed. The County will record all plats with the Clerk's office. If your request is denied, the plats will be returned along with \$50.00 of the original \$75.00 fee. Please provide the following information:

1. Name: Katheryn G Davis Family LP
 Address: % Davis Company Inc Attn: Davis Cosey
 904 Jernigan Street, P.O. Box 1970 Perry, GA
 Phone Number: 478-987-2443

2. Location and Description of Property:

Abandoned GA DOT Right-of-Way at Intersection of SR96 & Old SR96

3. Reason for Request:

The property is Right-of-Way originally planned for the widening of SR96. Plans were for our property to be served by access to both SR96 and Old Hawkinsville Road. The original plans were changed, and SR 96 was relocated to overlay Old Hawkinsville Road causing our property to only be accessed on the South side, Old SR96. We wish to develop this property to serve the residents in the immediate area and to our east.

For Office Use Only

<u>Department</u>	<u>Approve</u>	<u>Deny</u>	<u>Signature/Comments</u>
Inspections/P&Z	✓	—	<i>[Signature]</i>
Environmental Health	✓	—	<i>Christine [Signature]</i>
Engineering	✓	—	<i>Brian [Signature]</i>
Roads & Bridges	✓	—	<i>[Signature]</i>
Water	✓	—	<i>[Signature]</i>
Fire/E911	✓	—	<i>[Signature] PRESERVE UTILITY FOR WATER</i>
Attorney	✓	—	<i>[Signature] Preserve any utilities</i>

Please review by 12/10/19 . Scheduled for 12/17/19 agenda.



Overview



Legend

-  Parcels
-  Roads

Parcel ID	001250 32A000	Owner	KATHRYN G DAVIS FAMILY LP	Last 2 Sales			
Class Code	Commercial		P O BOX 1970	Date	Price	Reason	Qual
Taxing District	County		PERRY GA 31069	2/9/2001	\$100000	LM	Q
	County	Physical Address	HWY 96				
Acres	2	Assessed Value	Value \$50000				
		Land Value	Value \$50000				
		Improvement Value					
		Accessory Value					

(Note: Not to be used on legal documents)

Date created: 12/9/2019

Last Data Uploaded: 12/9/2019 6:02:09 AM

Developed by  **Schneider**
GEO SPATIAL

**A RESOLUTION OF RIGHT-OF-WAY ABANDONMENT
BY THE
BOARD OF COMMISSIONERS
OF
HOUSTON COUNTY, GEORGIA**

WHEREAS, Davis Cosey on behalf of the Kathryn G Davis Family LP, has requested that an unimproved and unused section of a county right-of-way originally planned to be used in the widening of SR96, but due to design changes remains unimproved and unused after the completion of the widening of SR96 project, is located within Bonaire, Georgia lying in Land Lot 75 of the 11th Land District of Houston County, Georgia, be abandoned; and

WHEREAS, a legal description is attached hereto as Exhibit "A" and a survey is attached hereto as Exhibit "B" of the above-referenced unimproved and unused section of the right-of-way, designating the section of the right-of-way within Bonaire, Georgia, which is to be considered for abandonment as 'HC'; and

WHEREAS, Section 32-7-2(b)(1) of the Official Code of Georgia Annotated authorizes a County to abandon a section of the County road system which has for any reason ceased to be used by the public to the extent that no substantial public purpose is served by it, or because its removal from the County road system is otherwise in the best public interest, after notice to property owners located thereon; and

WHEREAS said Section 32-7-2(b)(1) of the Official Code of Georgia Annotated provides that upon the certification by the County, recorded in its minutes, accompanied by a plat or sketch, after notice to property owners located thereon, the County may declare that section of roads to no longer be a part of the County road system, and the rights of the public in and to the section of roads as a public road shall cease; and

WHEREAS pursuant to Section 32-7-2(b)(1) of the Official Code of Georgia Annotated the adjoining property owner was notified of the intent to abandon the sections of right-of-way; and

WHEREAS, notice of the public hearing for the abandonment of the proposed sections of right-of-way were duly published within the County legal organ once a week for two weeks; and

WHEREAS, a public hearing was held on December 17, 2019 at the appointed time; and

WHEREAS, the owner of the property that abuts the referenced unimproved and unused section of right-of-way sought to be abandoned, has actual notice of the proposed abandonment described herein, and no other legitimate objections thereto have been made.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, and it is hereby resolved by the authority of the same, as follows:

1. It is certified that the removal of the unimproved and unused section of right-of-way within Bonaire, Georgia as shown on the attached legal description (see Exhibit "A") and survey (see Exhibit "B") from the County road system is in the best public interest.

2. That the abandonment of said section of right-of-way herein described be and is approved.
3. That the best interest of Houston County would be served by the conveyance of said section of right-of-way to the abutting property owner so that they may be subject to taxation by Houston County.
4. That deed of abandonment be executed by the Chairman of the Board of Commissioners conveying interest in said section of right-of-way within Bonaire, Georgia in Land Lot 54 of the 11th District of Houston County, Georgia, as shown on the attached legal description (see Exhibit "A") and survey (see Exhibit "B") to the owner of the property that abuts the referenced section of right-of-way, their assigns, transferees and successors in interest.

This _____ day of _____, 2019.

**HOUSTON COUNTY
BOARD OF COMMISSIONERS**

Chairman Tommy Stalnaker

Commissioner H. Jay Walker III

Commissioner Tom McMichael

Commissioner Gail Robinson

Commissioner Larry Thomson

Attest: _____

Barry Holland
Director of Administration

EXHIBIT "A"

All that tract or parcel of land, situate lying and being in Land Lot 75 of the Eleventh Land District of Houston County, Georgia, being known and designated as Parcel 'HC' containing 1.839 acres, on a land survey done by Lee R. Jones dated August 15, 2019, G.R.L.S. No. 2680 as shown by Exhibit "B", attached hereto and by reference made a part hereof.

This conveyance is subject to any easements for drainage or utilities presently existing within the above described property.

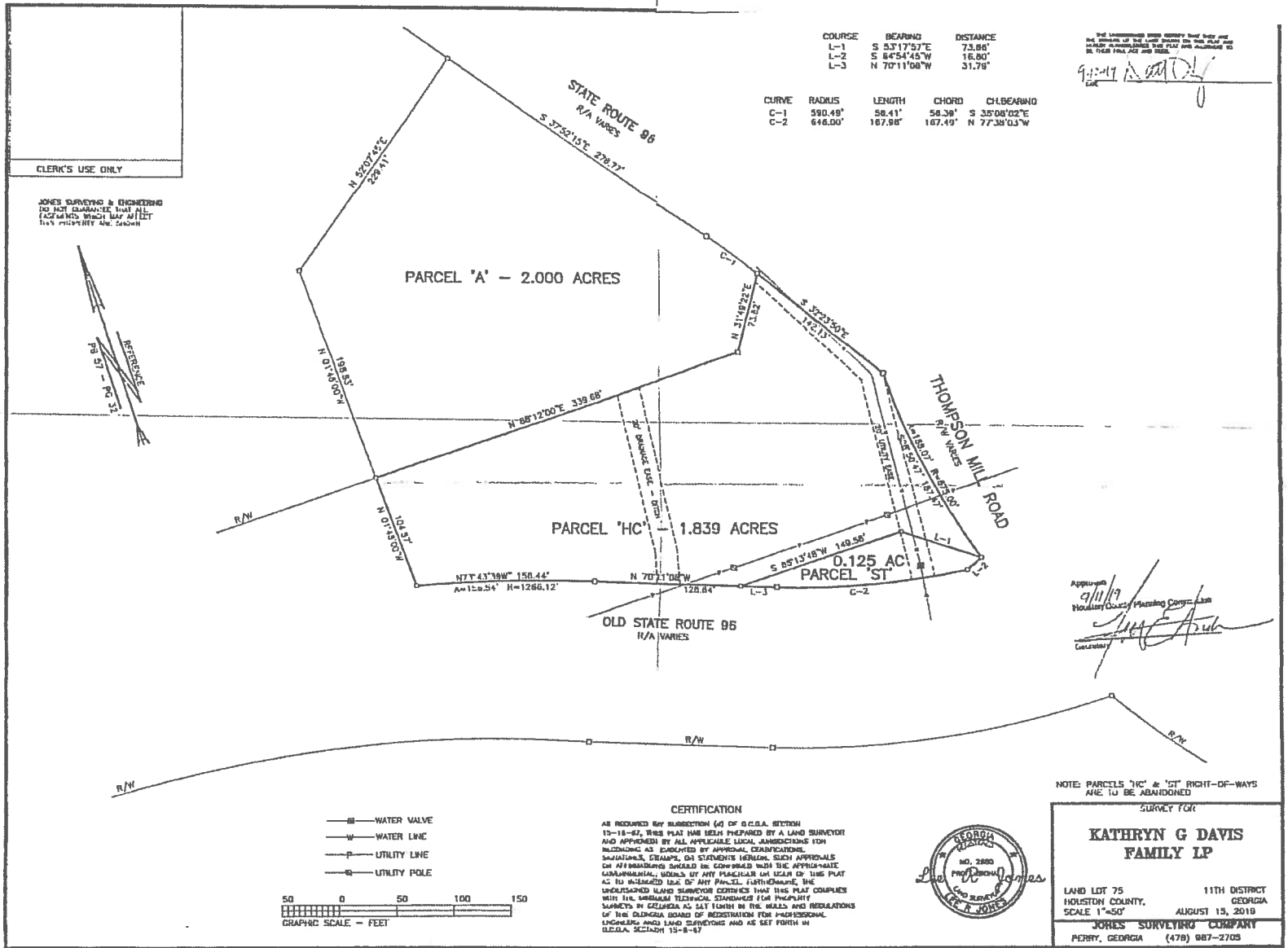


EXHIBIT "B"

(Above space for recording officer use)
Charge Houston County Board of Commissioners
Return to Houston County Legal Department

DEED OF ABANDONMENT

STATE OF GEORGIA

COUNTY OF HOUSTON

THIS INDENTURE, made this _____ day of _____, in the year of our Lord Two Thousand Nineteen between **BOARD OF COMMISSIONERS OF HOUSTON COUNTY** of the County of Houston, State of Georgia, as party of the first part, hereinafter referred to as "Grantor" and **THE KATHERYN G. DAVIS FAMILY LIMITED PARTNERSHIP**, as party of the second part, hereinafter referred to as "Grantee";

WITNESSETH

That the Grantor, for and in consideration of AND NO/100 DOLLARS, and other good and valuable consideration, the receipt and adequacy whereof is acknowledged, has bargained, sold and by these presents does remise, convey and forever QUIT-CLAIM to the Grantee, its successors and assigns, the following described right of way parcel:

All that tract or parcel of land, situate lying and being in Land Lot 75 of the Eleventh Land District of Houston County, Georgia, being known and designated as Parcel 'HC' containing 1.839 acres, on a land survey done by Lee R. Jones dated August 15, 2019, G.R.L.S. No. 2680 as shown by Exhibit "A", attached hereto and by reference made a part hereof.

This conveyance is subject to any easements for drainage or utilities presently existing within the above described property.

TO HAVE AND TO HOLD the said described premises to the said Grantee, so that neither the said Grantor nor its successors or assigns, nor any other person or persons claiming under it shall at any time by any means or ways have, claim or demand any right or title to the aforesaid described premises or appurtenances, or any rights thereof.

IN WITNESS WHEREOF, The said Grantor has hereunto set its hand and seal the day and year above written.

Signed, sealed and delivered
in the presence:

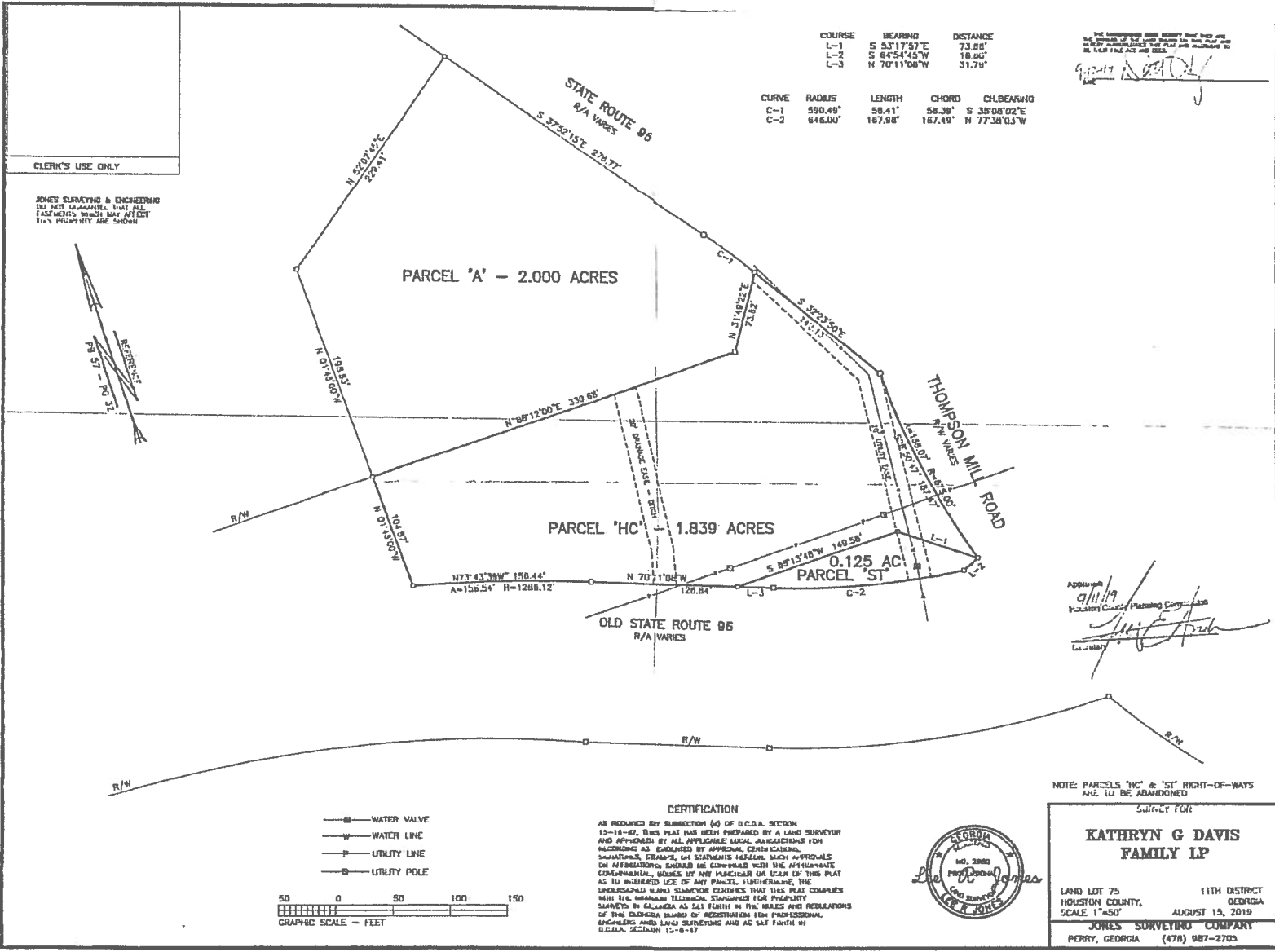
Board of Commissioners of Houston County

Witness

By: _____
Title: Chairman

Notary Public

Attest: _____
Title: Director of Administration



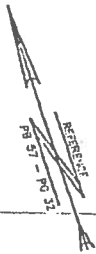
COURSE	BEARING	DISTANCE
L-1	S 83°17'57"E	73.88'
L-2	S 84°54'43"W	18.90'
L-3	N 70°11'08"W	31.79'

CURVE	RADIUS	LENGTH	CHORD	CHL BEARING
C-1	590.48'	58.41'	58.38'	S 35°08'02"E
C-2	646.00'	187.86'	187.49'	N 77°38'03"W

The Commissioner shall verify that this plat is a true and correct copy of the original as shown and approved by the Surveyor General of Georgia and shall be recorded in the Public Records Office.

CLERK'S USE ONLY

JONES SURVEYING & ENGINEERING
DO NOT GUARANTEE THAT ALL
EXEMPTIONS WHICH MAY AFFECT
THIS PLATIVITY ARE SHOWN



Approved
9/11/19
Platation County (Platting) Comm. - 400
[Signature]
L.S. Surveyor

NOTE: PARCELS 'HC' & 'ST' RIGHT-OF-WAYS
ARE TO BE ABANDONED

Sublet FOR

**KATHRYN G DAVIS
FAMILY LP**

LAND LOT 75 11TH DISTRICT
HOUSTON COUNTY, GEORGIA
SCALE 1"=50' AUGUST 15, 2019
JONES SURVEYING COMPANY
PERRY, GEORGIA (478) 987-2703



CERTIFICATION

AS REQUIRED BY SUBSECTION (d) OF O.C.G.A. SECTION 15-18-62, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS REQUIRED BY APPLICABLE STATUTES, ORDINANCES, DECRETES, DECREES, OR STATUTES REGARDING SUCH APPROVALS OR INFORMATION SHOULD BE CONSULATED WITH THE APPLICABLE JURISDICTIONS. MONIES BY ANY PARCEL OR CLAR OF THIS PLAT AS TO UNLIEVED USE OF ANY PARCEL FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PLATIVITY SURVEYS BY CHAPTER 40-11 FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-8-67

- WATER VALVE
- WATER LINE
- UTILITY LINE
- UTILITY POLE

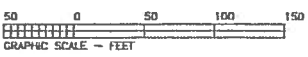


EXHIBIT "A"

PLAT NUMBER = L-858-08

Board Appointment (Tax Assessors)

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the appointment of Ron Grace to another 3-year term on the Tax Assessors Board beginning January 1, 2020 and expiring December 31, 2022.

5

County Attorney Tom Hall will conduct a second reading of an amendment to the Regulations for Access Management and Encroachment Control as adopted in the Code of Ordinance, Houston County, Georgia at Chapter 54, Article IV, Sec. 54-90. The amendment includes the addition of Paragraphs 3A-6 through 3A-10 to Chapter 3 titled Commercial Driveways of the Regulations for Access Management and Encroachment Control.

The first reading of this proposed amendment to the Regulations for Access Management and Encroachment Control was held at the December 3, 2019 Houston County Board of Commissioners meeting.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

an amendment to the Regulations for Access Management and Encroachment Control as adopted in the Code of Ordinance, Houston County, Georgia at Chapter 54, Article IV, Sec. 54-90. This amendment includes the addition of Paragraphs 3A-6 through 3A-10 to Chapter 3 titled Commercial Driveways of the Regulations for Access Management and Encroachment Control and shall read as follows:

3A-6 A Commercial driveway will not be permitted on any county road determined to be used primarily for residential purposes by the Houston County Public Works Department.

3A-7 Should an owner desire to appeal the determination of Public Works regarding the classification that a road is primarily used for residential purposes, the owner shall file a notice of appeal with the Board of Commissioners of Houston County within five (5) days of the written decision of Public Works.

3A-8 The Board of Commissioners shall hear the appeal at a regularly scheduled meeting within thirty (30) days of receipt of the notice of appeal.

3A-9 The owner or his/her representative will be able to present his/her case to rebut the decision of Public Works that a road is used primarily for residential purposes. At the conclusion of the owner's presentation Public Works staff will present its case on the road being used primarily for residential purposes.

3A-10 The Board of Commissioners shall render a decision immediately or within thirty (30) days of the appeal hearing. The decision of the Board of Commissioners shall be given to the owner and the Public Works staff in writing.

**AMENDMENT TO CODE OF ORDINANCES
HOUSTON COUNTY, GEORGIA**

BE IT ORDAINED by the Board of Commissioners of Houston County as follows:

That the Regulations for Access Management and Encroachment Control, for Houston County, Georgia Chapter 3 – Commercial Driveways, Sec. 3A – When are Permits Required, as adopted in the Code of Ordinances, Houston County, Georgia at Chapter 54, Article IV, Sec. 54-90, is hereby amended by adding Paragraphs 3A-6 through 3A-10 which Paragraphs shall read as follows:

3A-6 A Commercial driveway will not be permitted on any county road determined to be used primarily for residential purposes by the Houston County Public Works Department.

3A-7 Should an owner desire to appeal the determination of Public Works regarding the classification that a road is primarily used for residential purposes, the owner shall file a notice of appeal with the Board of Commissioners of Houston County within five (5) days of the written decision of Public Works.

3A-8 The Board of Commissioners shall hear the appeal at a regularly scheduled meeting within thirty (30) days of receipt of the notice of appeal.

3A-9 The owner or his/her representative will be able to present his/her case to rebut the decision of Public Works that a road is used primarily for residential purposes. At the conclusion of the owner’s presentation Public Works staff will present its case on the road being used primarily for residential purposes.

3A-10 The Board of Commissioners shall render a decision immediately or within thirty (30) days of the appeal hearing. The decision of the Board of Commissioners shall be given to the owner and the Public Works staff in writing.

SO APPROVED, this 17th day of December, 2019.

**BOARD OF COMMISSIONERS
OF HOUSTON COUNTY**

Chairman

Commissioner

Commissioner

Commissioner

Commissioner

CERTIFICATION

I hereby certify that the foregoing is a true and correct copy of an original ordinance duly adopted by the Board of Commissioners of Houston County on the 17th day of December, 2019.

In witness whereof, I hereunto set my hand and affix the seal of the County, this _____ day of December, 2019.

Director of Administration

[Affix Seal]

6

Public Works staff has requested that the speed limit for Harner Road be reduced from its current rate of 40 mph to 30 mph due to the transition of that area from rural farm and timber parcels to residential lots.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the reduction of the posted Harner Road speed limit from 40 mph to 30 mph effective January 7, 2020.



**HOUSTON COUNTY
PUBLIC WORKS DEPARTMENT**

2018 Kings Chapel Road
Perry, Georgia 31069
(478) 987-4280 • Fax (478) 988-8007

MEMORANDUM

OK
[Handwritten signature]

To: Houston County Board of Commissioners

From: Ken Robinson, Traffic Engineer *KEP*

Date: December 10, 2019

CC: Robbie Dunbar, Director of Operations; Brian Jones, PE, County Engineer *BJ*

RE: Harner Road Speed Reduction

Houston County Public Works requests that the speed limit of Harner Road be reduced from a speed of 40 mph to 30 mph.

In recent years, farm and timber parcels along Harner Road have been subdivided into residential lots. Subsequently, the predominant use of Harner Road has transitioned from agricultural to residential use. It is because of this change in use that the reduction in the speed limit is necessary.

Other streets in the near vicinity that are adjacent to Harner Road have speeds of 35 mph (Sandefur Road) and 25 mph (Heather Glen Boulevard).

Your approval of the reduction of the speed limit on Harner Road is appreciated.

The County is currently improving the intersection at SR247 and Davidson Road while at the same time the Georgia DOT is widening a portion of SR247. In an effort to get both roads widened at the intersection, the County has agreed to assist the DOT with a portion of the cost to cover the topping layer of asphalt as well as the signing and marking for the State's portion. The County will pay the contractor, low bidder C.W. Matthews, directly for that work.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

Chairman Stalnaker signing the agreement with C.W. Matthews Co., Inc. of Marietta, GA outlining the local participation of the County amounting to \$44,643 on the Georgia DOT's SR247 widening project near Davidson Road.



**HOUSTON COUNTY
PUBLIC WORKS DEPARTMENT**

2018 Kings Chapel Road
Perry, Georgia 31069
(478) 987-4280 • Fax (478) 988-8007

MEMORANDUM

To: Houston County Board of Commissioners

From: Brian Jones, County Engineer *BJ*

Date: Monday, November 25, 2019

CC: Robbie Dunbar, Director of Operations

RE: SR 247 Georgia Department of Transportation Widening Project – Local Participation

OK
[Signature]

On March 28, 2019, representatives from Houston County met with Georgia DOT Commissioner, Russell McMurry, in Atlanta. It was agreed by those present that Houston County would participate in the above referenced project. Specifically, that Houston County would pay a contractor for the asphalt topping, and the signing & marking on the project. After soliciting bids from other contractors, C.W. Matthews was selected as low bidder to perform the work.

Please consider this request to approve the bid for the local participation in the SR 247 Widening project. The work will be performed to meet the standards of the DOT project and will be approved by the DOT. The cost of the asphalt topping, and the signing & marking is **\$44,643.00**. Please find accompanying this memorandum an agreement with **C.W. Matthews** to perform the work.

AGREEMENT

This Agreement is made and entered into this _____ day of _____, 2019 by and between the BOARD OF COMMISSIONERS OF HOUSTON COUNTY, a political subdivision of the State of Georgia (hereinafter referred to as the "County"), and C.W. MATTHEWS CO., INC., (hereinafter referred to as "Contractor").

WITNESSETH:

WHEREAS, the Georgia Department of Transportation, (hereinafter referred to as "GDOT") is involved in a project of widening State Route 247 (hereinafter referred to as the "State Project");

WHEREAS, the County is involved in a project of widening the county road known as Davidson Road at the intersection of State Route 247, (hereinafter referred to as the "County Project");

WHEREAS, GDOT set a monetary limit for the State Project;

WHEREAS, Contractor made an initial bid of \$239,130.00 to GDOT for the State Project;

WHEREAS, Contractor's bid was over the limit set by GDOT for the State Project and the initial bid was rejected;

WHEREAS, the County is involved in the County Project and wants both roads widened at the intersection they offered to assist by paying Contractor for the cost of the topping layer of asphalt, the signing and the marking for the State Project;

WHEREAS, Contractor resubmitted a bid without the services the County offered to pay directly to Contractor, and GDOT accepted the resubmitted bid price of \$194,487.00 for the State Project;

WHEREAS, the difference of the initial bid and the resubmitted bid for the State Project is \$44,643.00, and the County would pay this directly to the Contractor for the topping layer of asphalt, the signing and marking for the State Project; and

NOW THEREFORE, in consideration of the mutual benefits to the Parties hereto it is agreed as follows:

1.

The County agrees to assist GDOT with the State Project by submitting payment to Contractor for the cost of the topping layer of asphalt, the signing and the marking for the State Project.

2.

The County will submit payment to Contractor in the amount of \$44,643.00 to cover the cost of the topping layer of asphalt, the signing and the marking for the State Project.

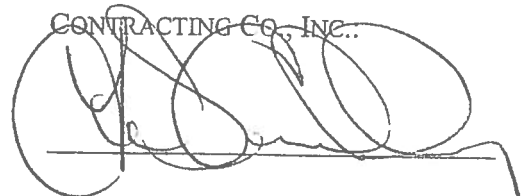
So AGREED, the day and year first written above.

HOUSTON COUNTY BOARD
OF COMMISSIONERS:

Chairman Tommy Stalnaker

Barry Holland, Director of Administration

C.W. MATTHEWS
CONTRACTING CO., INC..



FRANK CRUMBLEY
SENIOR VICE PRESIDENT

At the September 17th meeting the Board approved the award of a new 2020 Dodge Charger Pursuit vehicle for use in the Traffic Department from Ginn Commercial at a unit cost of \$28,706.42. We were recently informed that Dodge will not be manufacturing approximately 4,000 vehicles that they took orders on, including this one, and are retooling the line which means that new units will not be available for the better part of a year. A suitable Dodge Charger replacement cannot be found. The Sheriff's Department and Purchasing staff recommend replacing that vehicle with a 2020 Chevrolet Tahoe Pursuit vehicle that is readily available for purchase off the state-wide contract.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the cancellation of the award of one new 2020 Dodge Charger Pursuit vehicle for use in the Sheriff's Department from Ginn Commercial unit cost of \$28,706.42; and the award of one new 2020 Chevrolet Tahoe Pursuit SUV for use in the Sheriff's Department Investigations Division to Hardy Chevrolet in the amount of \$36,194. SPLOST 2018 will fund the purchase of this vehicle.



**HOUSTON COUNTY BOARD OF COMMISSIONERS
PURCHASING DEPARTMENT**

2020 KINGS CHAPEL ROAD • PERRY, GEORGIA 31069-2828
(478) 218-4800 • FACSIMILE (478) 218-4805

MARK E. BAKER
PURCHASING AGENT

MEMORANDUM

TO: Houston County Board of Commissioners
FROM: Mark E. Baker
CC: Barry Holland
DATE: December 10, 2019
SUBJECT: Purchase of One (1) New 2020 Chevrolet Tahoe Pursuit
(Bid #20-17)

The Purchasing Department is recommending that the Houston County Board of Commissioners purchase one (1) New 2020 Chevrolet Tahoe needed for the Houston County Sheriff's Department from Hardy Chevrolet on state contract SWC 40199-409. The Chevrolet Tahoe is \$36,194.00. This is a replacement vehicle due to a manufacturer cancellation on a Dodge Charger that was approved during the September 17, 2019 Commissioner's meeting.

The 2020 Chevrolet Tahoe will be charged as follows:

Quantity	Budget	Department	Placement	Total Cost
1	320-3300-54.2200	3300	Sheriff's Department	\$36,194.00

The Sheriff's Department recently was involved in an accident that resulted in the total loss of one of their pick-up trucks in the Warrants Division. The accident was not our fault and the other party's insurance is settling the claim for \$25,000. Purchasing has found a suitable replacement vehicle that is immediately available from Ginn Commercial and recommends purchasing it for \$26,708.

Motion by _____, second by _____ and carried _____ to

- approve**
- disapprove**
- table**
- authorize**

the award of one new 2019 RAM 1500 Classic SSV crew cab truck for use in the Sheriff's Department Warrant Division from Ginn Commercial of Covington, GA in the amount of \$26,708.



**HOUSTON COUNTY BOARD OF COMMISSIONERS
PURCHASING DEPARTMENT**

2020 KINGS CHAPEL ROAD • PERRY, GEORGIA 31069-2828
(478) 218-4800 • FACSIMILE (478) 218-4805

MARK E. BAKER
PURCHASING AGENT

MEMORANDUM

TO: Houston County Board of Commissioners
FROM: Mark E. Baker
CC: Barry Holland
DATE: December 11, 2019
SUBJECT: Purchase of One (1) New 2019 Ram 1500 Classic SSV Crew Cab

The Purchasing Department is recommending that the Houston County Board of Commissioners purchase one (1) New 2019 Ram 1500 Classic SSV Crew Cab needed for the Houston County Sheriff's Department from Ginn Commercial. The Ram 1500 Classic SSV is \$26,708.00. This is a replacement vehicle is due to a collision resulting in the total loss of a 2019 F-150 XL SuperCrew Cab. The insurance settlement is for \$25,000.

The 2020 Chevrolet Tahoe will be charged as follows:

Quantity	Budget	Department	Placement	Total Cost
1	320-3300-54.2200	3300	Sheriff's Department- Warrant Division	\$26,708.00

10

Director of Administration Barry Holland will present the second reading of an Alcohol License Application submitted by Nilam Kumar Patel representing Santoshi Krupa LLC dba Bonaire Liquor Store for the retail sale of beer, wine and liquor located at 200 Hwy. 96, Suite C, Bonaire. A public hearing will then be held. The property is zoned C-2.

A first reading was held at 9:00 a.m. on December 3, 2019 in Perry at the regularly scheduled Board meeting.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the alcohol license application submitted by Nilam Kumar Patel representing Santoshi Krupa LLC dba Bonaire Liquor Store for the retail sale of beer, wine and liquor located at 200 Hwy. 96, Suite C, Bonaire.



For Office Use Only

Account # _____ Computer Receipt _____

Fee \$ _____ Notification _____

Category _____

OCCUPATIONAL TAX APPLICATION FOR UNINCORPORATED HOUSTON COUNTY

I hereby register my business with Houston County at the address below. In doing so, I certify that the information provided below is true and accurate to the best of my knowledge. I understand that this application shall be reviewed by the appropriate county officials and, if complete, shall be processed within three (3) business days. All monies are due and payable once the application is approved.

1. Name of Business Santoshi Krupa LLC dba Bonaire Liquor
2. Mailing Address of Business 200 HWY 96, Suite C
 City Bonaire State GA Zip Code 31005
3. Exact Location of Business (if different from above) Same as above

 City _____ State _____ Zip Code _____
4. Phone Number () _____ Home (229) 947 1882 Mobile _____
5. Email Address Patel Shreyas @ gmail.com
6. Full Name of Owner/Manager Nilankumar Patel
 Address 305 Charlestown Way
 City Bonaire State GA Zip Code 31005
 Phone Number (229) 947 1882 Home () _____ Work _____
 SSN# _____ Fax ID# _____ Date of Birth _____
7. Please Describe the Dominant Line of Business Package Store.

Note: Any person engaged in a profession or business required to be licensed by the State under Title 43, must provide copy of such license with this application.

8. Is this business to be operated out of your home? Yes No
Note: If the business is a home occupation, please sign the attached Home Occupation section of this form, indicating your business will abide by the Special Requirements for Home Occupations. If the business is not a home occupation, then the commercial structure must be inspected by the building inspections department (542-2018), the fire department (542-2040) and environmental health (218-2020) before a license will be issued. The applicant is responsible for coordinating these inspections.
9. Number of Full-time Employees 2 (include the Owner/Manager)
 Number of Part-time Employees —

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NOV 13 2019

10. Are you the owner of the real estate where business is to be located? Yes No
Note: If no, please provide written and notarized authorization from the owner of the real estate.

11. If business is a Partnership, please list partner: N/A

12. Full Name of Partner N/A

Address _____

City _____ State _____ Zip Code _____

Phone Number () _____ Home () _____ Work _____

SSN# _____ Tax ID# _____ Date of Birth _____

The applicant hereby certifies that he/she is familiar with the business regulations of Houston County, Georgia as herein defined, and that the granting of an Occupational Tax Certificate (business license) constitutes a privilege that may be revoked as provided in the Code of Ordinances of Houston County, Georgia. The applicant further certifies that he/she understands that the Occupational Tax Certificate for which application is made is for the current year only and that no false or fraudulent statement is made herein to procure the granting of such certificate.

The applicant understands that: (1) all fees are due and payable by February 28 of each year; (2) a tax certificate shall not be issued or a current tax certificate shall be revoked if the business fails to pay personal property taxes to Houston County. Payment of said taxes shall allow said tax certificate to be issued or reinstated; (3) the Occupational Tax Certificate must be clearly posted in the business; and (4) the applicant **MUST** notify the Commissioner's Office in writing if the business closes or moves its operation to a new address. If you have not responded to (1), (2), or (4) within the time aloud a summons will be issued to appear in Magistrate Court.

Nilankumar Patel
Name of Owner/Applicant (Please Print)

N. C. Patel 11-13-19
Signature of Owner/Applicant Date

Office Use Only

Commissioner's Office Recommends:

Approval Denial Sign/Date: _____

Comments: _____



For Office Use Only

Account # _____ Computer Receipt _____
Fee \$ _____ Notification _____
Category _____

**UNINCORPORATED AREA OF HOUSTON COUNTY
ALCOHOL LICENSE APPLICATION**

1. Name of Business: Santoshi Krupa LLC

2. Business Location: 200 Hwy 96, Suite: C

Bonaire GA 31005
(city) (state) (zip code)

3. Mailing Address Same as above.

4. State Tax Payer Identifier: _____

5. Name of Licensee: Nilankumar Patel

Address: 305 Charlestown Way

Bonaire GA 31005
(city) (state) (zip code)

Telephone: 229 947 1882

Date of birth: _____ Social Security number: _____

6. If business is a partnership, give name(s), address, birthdate, and social security number of each partner:

Nilankumar Patel 100% ss
DOB:
305 Charlestown Way, Bonaire, GA 31005

7. If a corporation, (for correspondence and compliance with local ordinance), give the following information:

Name Santoshi Krupa LLC

Tax I.D. number: _____ Date Incorporated: _____

Local Address: 200 Hwy 96, Suite: C, Bonaire, GA 31005

Telephone: 229 947 1882

8. If applicant is applying on behalf of a non-profit organization, as recognized by the Internal Revenue Service, state the following:

Name of organization N/A

Location and date of charter: _____

Applicant's title and duties in organization: _____

Federal I.D. number: _____

Has a federal tax form #990 been filed for said organization for previous years? _____

9. Type of license: (check all that apply)

Retail () Consumption () Wholesaler () Other (specify) _____

Alcohol sold: (check all that apply)

Beer Wine Liquor

Type of business: (check one)

Package () Club () Non-profit () Tavern () Restaurant

() Grocery () Service Station/Convenience Store () Other _____

10. Give the distance of the location at which the proposed license would be used (measured in a straight line from the nearest point in the property line of the business location to the nearest property line of the institutions indicated).

a. Nearest school/college: 2400 FT

b. Nearest church: 850 FT

c. Nearest public library: 6 MILES

d. Nearest private residence: 700 FT

e. Nearest business holding alcoholic beverage license: 3600 FT PINE LAKE/BURGESS

11. List all licenses currently in effect at this location:

License Type	License Number	Trade Name
<u>None</u>		

12. Have you, the licensee, or any other person having any interest in the business for which this application has been made, ever been detained, arrested, indicted, or convicted for any offense by any state, county, city, federal or foreign officer, or any other governmental authority? () Yes No
If yes, give full details. *Failure to make a full disclosure in response to this question will result in a denial of the application or a revocation of the license. If necessary, attach additional sheets to respond completely.*

13. Has a County Occupational License ever been issued at this location?
() Yes No () Unknown

If yes, complete the following for the previous license:

Business Name N/A

Business Address: _____

SSN: _____ Tax ID number _____

State Alcohol License number and year: _____

Date discontinued: _____ Sales Tax number: _____

14. Do you own the property in which this business will be operated?
() Yes No

If yes, attach proof of ownership of property. If no, list below the name and address of the property owner and/or building owner. Attach a copy of the lease agreement.

Name Nitay Kumar G Patel SSN _____

Address Bonafide CA 31005 HOUSTON
(city) (state) (zip code) (county)

15. Has any individual, firm, partnership, or corporation previously applied for a Houston County license in alcoholic beverages and liquor at the address where the business is to be conducted:

() Yes No () Unknown

If yes, complete the following:

Name N/A

Date of application: _____ Disposition _____

16. Name of person(s) to be manager(s) of or with any control over daily affairs of business.

Name Nilankumar Patel

SSN _____ DOB _____

Address 305 Charlestown Way

Bonair GA 31005 Houston
(city) (state) (zip code) (county)

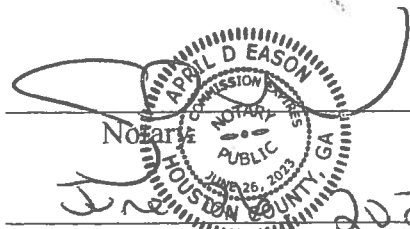
Telephone (29) 947 1882 daytime (29) 947 1882 evening

Describe position held and detailed amount of control: Officers / MGR.

Profit 100%, Control over business 100%.

N.K. Patel
Owner/Applicant

11-13-19
Date


Notary
June 26, 2023
Expiration Date/Seal

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Zoning Office Recommends:

____ Approval ____ Denial Sign/Date _____
Property Zoned _____ Comments: _____

Sheriff's Office Recommends:

____ Approval ____ Denial Sign/Date _____
Comments: _____

Commissioner's Office Recommends:

____ Approval ____ Denial
Sign/Date _____
Comments: _____

Fire Department Recommendations:

____ Approval ____ Denial Sign/Date _____
Comments: _____



Consent Form

Please complete "Consent Form" along with \$65.00 in cash/correct change. (You will pay the Board of Commissioners office \$45.00 cash-criminal history and the Sheriff's office "Warrant Division" \$20.00 cash-finger print.) These fees cover the cost of a GCIC/NCIC criminal history. There is no guarantee by paying the \$65.00 you will be issued a Business License. A review of the Criminal History determines the issue of the License.

I hereby authorize Houston County Sheriff's Department to receive any criminal history record information pertaining to me which may be in the files of any state or local criminal justice agency.

PRINT ONLY

Full Name Nilamkumar G. Patel

Address 305 Charlestown Way

City Douglas State GA Zip Code 31005

County Houston Sex M Race A

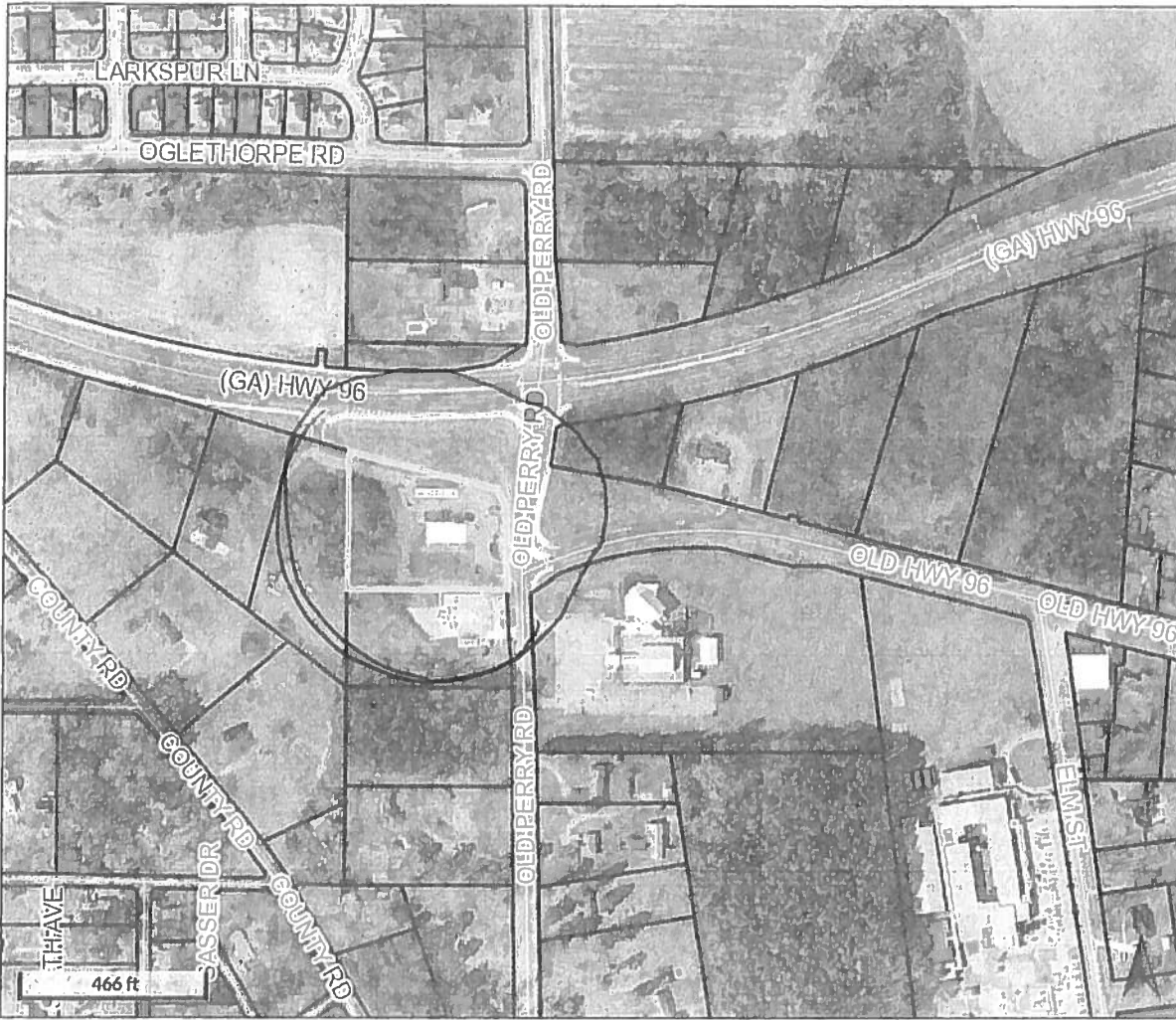
Social Security Number _____ Date of Birth _____

Alcohol Business License

Solicitors, Peddlers or Taxi Cab (CIRCLE ONE)

Nilamkumar Patel N.G. Patel 11-13-19
Print Name Signature Date

229 947 1882



Overview



Legend

-  Parcels
-  Roads

Parcel ID	001250 104000	Owner	PATEL SANGITABEN	Last 2 Sales			
Class Code	Commercial		PATEL NITABEN	Date	Price	Reason	Qual
Taxing District	County		200 GA HIGHWAY 96 E	5/2/2016	\$1000000	11	U
	County		BONAIRE GA 31005	2/24/2012	\$273500	LM	Q
Acres	2.5	Physical Address	200 E HWY 96				
		Assessed Value	Value \$465300				
		Land Value	Value \$125000				
		Improvement Value	Value \$340300				
		Accessory Value					

(Note: Not to be used on legal documents)

Date created: 11/18/2019

Last Data Uploaded: 11/18/2019 6:05:55 AM

Developed by  Schneider
GEO SPATIAL

Director of Administration Barry Holland will present the second reading of an Alcohol License Application submitted by Ankit Kumar Patel representing Sai Ram 2019 LLC dba Highway 96 Stop & Shop convenience store for the retail sale of beer and wine located at 198 Old Perry Road, Bonaire. A public hearing will then be held. The property is zoned C-2.

A first reading was held at 9:00 a.m. on December 3, 2019 in Perry at the regularly scheduled Board meeting.

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the alcohol license application submitted by Ankit Kumar Patel representing Sai Ram 2019 LLC dba Highway 96 Stop & Shop convenience store for the retail sale of beer and wine located at 198 Old Perry Road, Bonaire.



For Office Use Only	
Account # _____	Computer Receipt _____
Fee \$ _____	Notification _____
Category _____	

OCCUPATIONAL TAX APPLICATION FOR UNINCORPORATED HOUSTON COUNTY

I hereby register my business with Houston County at the address below. In doing so, I certify that the information provided below is true and accurate to the best of my knowledge. I understand that this application shall be reviewed by the appropriate county officials and, if complete, shall be processed within three (3) business days. All monies are due and payable once the application is approved.

- Name of Business SAI RAM 2019 LLC DIBIA - HIGHWAY 96 STOP 8 SHO!
- Mailing Address of Business 198 OLD PERRY RD - (New-Address 10/19 P1 P&Z)
City BONAIRE State GA Zip Code 31005
- Exact Location of Business (if different from above) _____

City _____ State _____ Zip Code _____
- Phone Number (478) 550 3388 Home (478) 319 8179 Mobile _____
- Email Address misc.820@gmail.com ↗
- Full Name of Owner/Manager (ANKIT) KUMAR PATEL
Address 104 LEGACY CT
City WARNER ROBENS State GA Zip Code 31088
Phone Number (478) 319-8179 Home (478) 319-8179 Work _____
SSN# _____ D" " _____ Date of Birth _____
- Please Describe the Dominant Line of Business Convenience store w/
gas station

Note: Any person engaged in a profession or business required to be licensed by the State under Title 43, must provide copy of such license with this application.

- Is this business to be operated out of your home? Yes No
Note: If the business is a home occupation, please sign the attached Home Occupation section of this form, indicating your business will abide by the Special Requirements for Home Occupations. If the business is not a home occupation, then the commercial structure must be inspected by the building inspections department (542-2018), the fire department (542-2040) and environmental health (218-2020) before a license will be issued. The applicant is responsible for coordinating these inspections.
- Number of Full-time Employees 3 (include the Owner/Manager)
Number of Part-time Employees 2

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10. Are you the owner of the real estate where business is to be located? Yes No
Note: If no, please provide written and notarized authorization from the owner of the real estate.

11. If business is a Partnership, please list partner: N/A

12. Full Name of Partner NA

Address _____

City _____ State _____ Zip Code _____

Phone Number () _____ Home () _____ Work _____

SSN# _____ Tax ID# _____ Date of Birth _____

The applicant hereby certifies that he/she is familiar with the business regulations of Houston County, Georgia as herein defined, and that the granting of an Occupational Tax Certificate (business license) constitutes a privilege that may be revoked as provided in the Code of Ordinances of Houston County, Georgia. The applicant further certifies that he/she understands that the Occupational Tax Certificate for which application is made is for the current year only and that no false or fraudulent statement is made herein to procure the granting of such certificate.

The applicant understands that: (1) all fees are due and payable by February 28 of each year; (2) a tax certificate shall not be issued or a current tax certificate shall be revoked if the business fails to pay personal property taxes to Houston County. Payment of said taxes shall allow said tax certificate to be issued or reinstated; (3) the Occupational Tax Certificate must be clearly posted in the business; and (4) the applicant MUST notify the Commissioner's Office in writing if the business closes or moves its operation to a new address. If you have not responded to (1), (2), or (4) within the time aloud a summons will be issued to appear in Magistrate Court.

ANKITKUMAR PATEL
Name of Owner/Applicant (Please Print)

Ankit Patel 11-4-19
Signature of Owner/Applicant Date

Office Use Only
Commissioner's Office Recommends: Approval ___ Denial ___ Sign/Date: _____
Comments: _____



For Office Use Only

Account # _____ Computer Receipt _____
 Fee \$ _____ Notification _____
 Category _____

**UNINCORPORATED AREA OF HOUSTON COUNTY
 ALCOHOL LICENSE APPLICATION**

1. Name of Business: SAT RAM 2019 LLC DBA HIGH 96 STOP & SHOP

2. Business Location: 198 OLD PERRY RD

BONAIRE GA 31005-3716
 (city) (state) (zip code)

3. Mailing Address 104 ~~HEA~~ LEGACY CT

WARNER ROBINS GA 31088

4. State Tax Payer Identifier: _____

5. Name of Licensee: ANKITKUMAR PATEL

Address: 104 LEGACY CT

WARNER ROBINS GA 31088
 (city) (state) (zip code)

Telephone: 478-319-8179

Date of birth: _____ Social Security number: _____

6. If business is a partnership, give name(s), address, birthdate, and social security number of each partner:

N/A

7. If a corporation, (for correspondence and compliance with local ordinance), give the following information:

Name SAT RAM 2019 LLC DBA HIGHWAY 96 STOP & SHOP

Tax I.D. number: _____ Date Incorporated: _____

Local Address: 104 LEGACY CT WARNER ROBINS GA 31088

Telephone: 478-319-8179

8. If applicant is applying on behalf of a non-profit organization, as recognized by the Internal Revenue Service, state the following:

Name of organization SAT RAM 2019 LLC

Location and date of charter: 198 Old Perry rd. Bonaire, Ga - April 1, 2020
31005

Applicant's title and duties in organization: Owner
Management of gas station.

Federal I.D. number: _____

Has a federal tax form #990 been filed for said organization for previous years? No

9. Type of license: (check all that apply)

Retail () Consumption () Wholesaler () Other (specify) _____

Alcohol sold: (check all that apply)

Beer Wine () Liquor

Type of business: (check one)

() Package () Club () Non-profit () Tavern () Restaurant

() Grocery Service Station/Convenience Store () Other _____

10. Give the distance of the location at which the proposed license would be used (measured in a straight line from the nearest point in the property line of the business location to the nearest property line of the institutions indicated).

a. Nearest school/college: 450 YARD

b. Nearest church: 900 YARD

c. Nearest public library: NOT AROUND

d. Nearest private residence: 2000 YARD

e. Nearest business holding alcoholic beverage license: 600 YARD

11. List all licenses currently in effect at this location:

License Type	License Number	Trade Name
<u>N/A</u>		

16. Name of person(s) to be manager(s) of or with any control over daily affairs of business.

Name Ankitkumar Patel

SSN _____ DOB _____

Address 104 Legrey Ct

Warner Robins Ga 31088 Houston
(city) (state) (zip code) (county)

Telephone (478)-319-8179 daytime (478)-319-8179 evening

Describe position held and detailed amount of control: Owner, Management
of store & 100% of control

Ankit Patel
Owner/Applicant

November 5, 2019
Date



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Zoning Office Recommends:

____ Approval ____ Denial Sign/Date _____
Property Zoned _____ Comments: _____

Sheriff's Office Recommends:

____ Approval ____ Denial Sign/Date _____
Comments: _____

Commissioner's Office Recommends:

____ Approval ____ Denial
Sign/Date _____
Comments: _____

Fire Department Recommendations:

____ Approval ____ Denial Sign/Date _____
Comments: _____



Consent Form

Please complete "Consent Form" along with \$65.00 in cash/correct change. (You will pay the Board of Commissioners office \$45.00 cash-criminal history and the Sheriff's office "Warrant Division" \$20.00 cash-finger print.) These fees cover the cost of a GCIC/NCIC criminal history. There is no guarantee by paying the \$65.00 you will be issued a Business License. A review of the Criminal History determines the issue of the License.

I hereby authorize Houston County Sheriff's Department to receive any criminal history record information pertaining to me which may be in the files of any state or local criminal justice agency.

PRINT ONLY

Full Name ANKITKUMAR PATEL

Address 104 LEGACY CT

City WARNER ROBINS State GA Zip Code 31088

County HOUSTON Sex M Race ASIAN

Social Security Number _____ Date of Birth _____

Alcohol Business License

Solicitors, Peddlers or Taxi Cab (CIRCLE ONE)

ANKITKUMAR PATEL
Print Name

Ankit Patel
Signature

11-14-19
Date



Parcel ID	001250 109000	Owner	REGENCY 2018 LLC	Last 2 Sales			
Class Code	Commercial		118 REGENCY CT	Date	Price	Reason	Qual
Taxing District	County		WARNER ROBINS GA 31088	5/30/2019	\$375000	LM	Q
Acres	1.48	Physical Address	OLD PERRY RD	5/1/2018		23	U
		Assessed Value	Value \$29600				
		Land Value	Value \$375000				
		Improvement Value					
		Accessory Value					

(Note: Not to be used on legal documents)

Date created: 11/18/2019
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 GEOSPATIAL

Summary of bills by fund:

• General Fund (100)	\$1,020,647.25
• Emergency 911 Telephone Fund (215)	\$ 14,940.89
• Fire District Fund (270)	\$ 65,776.37
• 2006 SPLOST Fund (320)	\$ 4,675.00
• 2012 SPLOST Fund (320)	\$ 317,879.60
• 2018 SPLOST Fund (320)	\$3,028,387.89
• Water Fund (505)	\$ 205,697.49
• Solid Waste Fund (540)	<u>\$ 162,386.12</u>
 Total for all Funds	 \$4,820,390.61

Motion by _____, second by _____ and carried _____ to

- approve
- disapprove
- table
- authorize

the payment of the bills totaling \$4,820,390.61